

SUFFERN FREE LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 25, 2023

Meeting Called to Order:

President Craig H. Long called the Regular Meeting to order at 7:38 p.m. A quorum was present.

Trustees Present: Craig H. Long, Warren E. Berbit, Mario F. Pensa, Karen Bash-Romaner, Donalee Berard, Erb Cooper, James J. Galvin, Michael Minevich

Absent and Excused: Mark Murphy

Staff Present: Darlene Alessi, Director

Public Present: Suffern High School Students Alexandra Gusciora, Lillian Tuohy

Review of the Minutes of the Regular Meeting of March 28, 2023

MOTION

A motion was made by Donalee Berard, seconded by Mario F. Pensa, and carried to accept the Minutes of the Regular Meeting of March 28, 2023. Motion approved.

Abstention: Michael Minevich

Financial Report -Mario F. Pensa

Mario F. Pensa reported from the Treasurer's March 2023 Cash Balance Sheet and Financial Statement.

- Operating funds decreased by \$404,717 due to the transfer of \$203,037 to NFS.
- Total Operating Funds reported at \$2,390,336.
- NFS Investment Funds reported at \$2,441,602.
- Total Reserve Funds reported at \$2,870,837.
- Total Funds \$5,261,173.
- Variable income was reported at \$7,100.
- Expenses reported at \$209,830.
- Overall operational expenses are within the estimated fiscal budget.

MOTION

A motion was made by Donalee Berard, seconded by Karen Bash-Romaner, and carried to accept the financial report as presented. Motion approved unanimously.

At the previous meeting of March 28, 2023 it was agreed that Mario F. Pensa will remain as Treasurer of the Board of Trustees until the position is appointed by President Craig H. Long.

MOTION

A motion was made by Michael Minevich, seconded by James J. Galvin, and carried to appoint Donalee Berard Treasurer of the Board of Trustees. Motion carried.

Director's Report –Darlene Alessi

The Director referred to several highlights of her written report that was submitted prior to the meeting. (Report attached)

Committee Reports:

~Building and Grounds –Mario F. Pensa

- *HVAC*

Mario F. Pensa announced that the *scope of work* for the boilers is ready to go out to companies for bids.

Darlene Alessi noted that the *scope of work* has been sent to several companies.

~Finance Committee –Warren E. Berbit, Mario F. Pensa, Donalee Berard

No Report.

~Personnel Committee –Warren E. Berbit, Karen Bash-Romaner, James J. Galvin, Michael Minevich

No Report.

~Policy Committee –Erb Cooper, Karen Bash-Romaner, James J. Galvin

No Report.

UNFINISHED BUSINESS

~Approval of Mechanical Engineering Firm

- *OLA Consulting Engineers, PC* from Hawthorne, NY.

MOTION

A motion was made by James J. Galvin, seconded by Erb Cooper, and carried to hire *OLA Consulting Engineers, PC* from Hawthorne NY for the *HVAC* project. Motion carried.

The Director announced that the Library will be closed on May 5th for staff training.

NEW BUSINESS

~Unofficial Budget Vote Results

President Craig H. Long entertained a motion to temporarily suspend the meeting for the unofficial Budget Vote results of April 25, 2023.

MOTION

A motion was made by Michael Minevich, seconded by James J. Galvin to suspend the meeting at 8:05 p.m. Motion approved.

Donalee Berard left the meeting at approximately 8:15 p.m.

President Craig H. Long reconvened the meeting at 8:45 p.m. with the unofficial *Suffern/Sloatsburg* Budget Vote results announced by Robert Romanowski, Elections Clerk Suffern Central School District.

Suffern Free Library: 178 Yes 27 No
Sloatsburg Public Library: 83 Yes 12 No

MOTION

A motion was made by Erb Cooper, seconded by Mario F. Pensa to accept the unofficial *Suffern/Sloatsburg* Budget Vote results as presented. Motion approved.

ADJOURNMENT

MOTION

A motion was made by James J. Galvin, seconded by Erb Cooper to adjourn the meeting at 8:48 p.m.

Respectfully Submitted,

Karen Bash-Romaner, Secretary

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